	Lesson Plan		
Make sure class is well organized □ Desks or seating aligned to instructor? □ Lighting- are all the lights on? □ Training aids set up and ready to use? □ Are the cadets ready with training aids and/or pen and paper?			
Instructor	:(Rank) (Last Name) (First Name)		
This lesso	n will take: minutes		
Time	Review	Notes	
mins (5- 10 max)	PO/EO# Review of previous lesson: (short, simple ,to the point) – (If there is no review you must state this)		
Time	Introduction	Notes	
mins (2-5 mins)	State what the class will learn: State why this needs to be known:		
	State where and when this information can be used:		
	State whether or not there is an end of class assessment:		

Time	Body	Notes
	MTP# Description of MTP (ensure that it is well detailed) (use bulletin points, summarize detailed/lengthy points)	Training Aids:
	Ask class: "Are there any questions? Confirm skill/knowledge by asking them questions: Remotivate	
	MTP# Description of MTP (ensure that it is well detailed) (use bulletin points, summarize detailed/lengthy points)	Training Aids:
	Ask class: "Are there any questions? Confirm skill/knowledge by asking them questions:	

Time	Body	Notes
	MTP# Description of MTP (ensure that it is well detailed) (use bulletin points, summarize detailed/lengthy points)	Training Aids:
	Ask class: "Are there any questions? Confirm skill/knowledge by asking them questions:	
	Remotivate	
	MTP# Description of MTP (ensure that it is well detailed) (use bulletin points, summarize detailed/lengthy points)	Training Aids:
	Ask class: "Are there any questions?	
	Confirm skill/knowledge by asking them questions:	
	Remotivate	

Time	End of lesson Confirmation	Notes
mins (2-5 mins)	Can be a verbal/written/practical test of ALL the MTPs. Game? Rewards?	
	If you said there would be an end of lesson test in your introduction this is where you would use it.	

Time	Conclusion	Notes
	- Restate Name	
2 mins	- Restate Name and Number of lesson	
	- Restate where and when it will be used	
	- Re-motivate class(good, bad, good)	
	- State next lesson(state PO/EO), including instructor.	
	- Dismiss	

******REMEMBER TRAINING AIDS******